ResponsibleSteel Approval Fees and Payment Process 2020

This document outlines the fees for certification bodies and auditors to become and remain approved for ResponsibleSteel certification activities for the year 2020. It also describes the process for paying the fees. Note that ResponsibleSteel reserves the right to revise its approval fees after 2020.

Further details about the approval process for certification bodies and auditors can be found in the ResponsibleSteel Assurance Manual on https://www.responsiblesteel.org/certification/

Certification body fees

Certification bodies must pay an approval fee of 3000 USD for 2020. In case a certification body's approval application is rejected, ResponsibleSteel will refund 2000 USD.

In addition, certification bodies must pay 1000 USD for each audit report that is submitted to the Assurance Panel for review.

In case a certification body has to re-submit an audit report to the Assurance Panel due to lack of quality or conclusiveness, ResponsibleSteel reserves the right to raise an additional fee with the certification body of up to 1000 USD for the extra review. Should the re-submission only be possible if the full audit or parts of the audit are re-done, the certification body shall bear the costs of the additional auditing activities.

Auditor fee

Auditors must pay a fee of 300 USD for a 2.5-day auditor training workshop. The fee includes participation and lunch on all days of the training workshop. Participants are expected to cover their own travel and subsistence costs.

Payment process

Following application for approval, registration for an auditor training workshop or submission of an audit report, ResponsibleSteel will issue an invoice to certification bodies or auditors. Due date for payment is 30 days after receipt of the invoice.

Note that approval will only be granted once the invoice is settled.