



## ResponsibleSteel Approval Fees and Payment Process 2022

This document outlines the fees for certification bodies and auditors to become and remain approved for ResponsibleSteel certification activities for the year 2022. It also describes the process for paying the fees. Note that ResponsibleSteel reserves the right to revise its fees.

Further details about the approval process for certification bodies and auditors can be found in the ResponsibleSteel Assurance Manual and on the 'Certification Resources' page on <https://www.responsiblesteel.org/certification/certification-resources/>.

### Certification body fees

Certification bodies that achieve ResponsibleSteel approval must pay an **annual** approval fee of 3000 USD. In case a certification body's approval application is rejected, the certification body must pay a one-time fee of 1000 USD.

In addition, certification bodies must pay 1000 USD for each audit report that is submitted to the Assurance Panel for review.

In case a certification body has to re-submit an audit report to the Assurance Panel due to lack of quality or conclusiveness, ResponsibleSteel reserves the right to raise an additional fee with the certification body of up to 1000 USD for the extra review. Should the re-submission only be possible if the full audit or parts of the audit are re-done, the certification body shall bear the costs of the additional auditing activities.

### Auditor fee

Auditors must pay a fee of 300 USD for the initial auditor training workshop, no matter whether the training is held virtually or in person. Note that participation in auditor training is one of the prerequisites for becoming approved as a ResponsibleSteel auditor.

### Payment process

Following certification bodies approval confirmation, registration for an auditor training workshop or submission of an audit report, ResponsibleSteel will issue an invoice to certification bodies or auditors. Due date for payment is 30 days after receipt of the invoice.